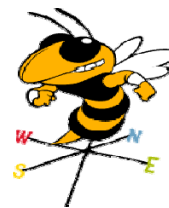


# **GEORGIA INSTITUTE OF TECHNOLOGY**



## **CAREER SERVICES**

### **LOCATION:**

*Bill Moore Student Success Center (2<sup>nd</sup> floor) at 219 Uncle Heinie Way, Atlanta, GA 30332-0105. The Success Center is near the Tech Tower and next to the Bobby Dodd Football Stadium. Phone: 404-894-2550*

### **RECRUITERS SIGN-IN:**

*Located on the basement level at the check in counter. Please be prepared to leave a business card with the greeter.*

### **CONTACT INFORMATION:**

For setting recruiting dates, contact:

Monique Morris 404-894- 0062 [monique.morris@success.gatech.edu](mailto:monique.morris@success.gatech.edu)

Andrea Fekete 404-894-3738 [andrea.fekete@success.gatech.edu](mailto:andrea.fekete@success.gatech.edu)

Cynthia Jordin 404-894-3922 [cynthia.jordin@success.gatech.edu](mailto:cynthia.jordin@success.gatech.edu)

Outreach and Marketing

### **RECRUITING - HOURS OF OPERATION:**

Check-in begins at 8:00 am. The first interview begins at 9:05a.m. and the last interview ends at 5:05p.m. Breaks are in the morning and afternoon and lunch is one hour and fifteen minutes.

### **PARKING & DIRECTIONS: <http://www.career.gatech.edu/employer/visiting/directions.php>**

Parking is located on North Avenue at the Fowler Street entrance in the Burge Parking Deck (Parking Area #1). The Burge Deck is across the street from the Student Success Center, next to the Alumni Faculty House. Visitor parking is on the lower deck of the Burge Parking Deck A map is located on our web site:

### **New parking procedures effective March 2006:** Georgia Tech has installed an automated parking attendant named 'LUKE'.

You will park in a numbered space then put money or swipe your credit card in the machine. The rate is \$1 per hour.

If the Burge Parking Deck is full, please park at the Student Center Parking Lot. Turn left out of Fowler Street onto North Avenue, take the first right onto Cherry Street, then turn left at the Stop sign onto Ferst Drive. Proceed until you see the Student Center Parking kiosk on the right. This is a pay lot.

### **WAYS TO FILL YOUR COMPANY SCHEDULE:**

**Interview sign-ups end 5 days before your interview date. To fill any openings on your schedule, you are welcome to identify possible candidates by reviewing additional resumes from career fairs, GT resume database, information session or personal contacts. Please provide staff with the names of any additional students interviewed. Bring a copy of your schedule(s) and resumes with you.**

### **LUNCH:**

Lunch is on your own for one hour and fifteen minutes. For suggested places to dine see a staff member or the receptionist for a listing of area restaurants/menus. (Junior's Grill is located a few yards from the Student Success Center building).

### **INFORMATION SESSION:**

Information Session reservations/confirmation are made through the Success Center Building Manager at [www.ssc.gatech.edu](http://www.ssc.gatech.edu).

**The Career Services Office is not responsible for canceling your information session.** If you cancel your on campus interviews, **YOU MUST** cancel your information session via email to the building manager: [successcenter@ssc.gatech.edu](mailto:successcenter@ssc.gatech.edu).

### **CAREER FAIR:**

The Fall Career Fair is usually held during the second week of September. Reservations begin in April.

Check our website for additional Career Fairs held by individual departments.

[www.career.gatech.edu](http://www.career.gatech.edu)